

Action Items Summary

John D'Ambrosia, Recording Secretary, IEEE 802 LMSC

Updated Oct 1, 2019

Summary – LeaderCon 2018

802 Branding / Webpage

1. Develop IEEE 802 Branding strategy (J. D'Ambrosia)
~~3/19 Status – in progress. D'Ambrosia to meet with Nikolich this week.~~
~~3/19 Status Update – Nikolich attempting to develop an updated logo concept. Concept deliverable July 2019.~~
~~6/19 Status Update – in process~~
2. Update 802 web page: Provide overview of IEEE 802 and its mission to improve perception of market relevance. (JD, JG, DL)
~~Status – Pending review of Leadercon minutes because of inclusion of mission. Nikolich to review and update LeaderCon minutes today.~~
~~3/19 Status – Update based on review in progress~~
~~3/19 Status Update – Updates that do not require frequent refresh will be considered and implemented as appropriate.~~
~~6/19 Status Update in in process~~
3. Develop 802 marketing web page, including plan for external support / development and payment (DL, JD, JG)
~~Status – in process~~
~~Update to be provided at Feb Teleconference.~~
~~2/19 Status – in process~~
~~3/19 Status D'Ambrosia to meet with Nikolich this week.~~
~~3/19 Status Update –~~
 - ~~It is felt that the current 802 webpage should not be used for marketing purposes. It is intended for standards development purposes. It is recognized that a marketing webpage would be useful, but volunteers are needed to create this.~~
 - ~~Action Item – Nikolich to do call for volunteers to develop IEEE 802 Marketing webpage.~~~~6/19 Status update – in process~~

10/1 Status – Completed - IEEE 802 Branding and marketing webpage being addressed by 40th Anniversary Public visibility activities.

Inter Working Group Communications

1. IEEE 802 Sponsor develop plan to improve effective communications between working groups. (J. Messenger, PN, JD, DL).
~~Status – Messenger is looking at doing an engagement “session”. Messenger would like to share slides @ Mar EC Opening Meeting. Rosdahl noted there was only a single Tutorial session in Mar if it is needed. Messenger will send to Nikolich for review.~~
~~3/19 Status – in progress. Anticipated deliverable to be completed in July.~~
~~6/19 Status – in progress – Jon Messenger / Scott Mansfield drafting proposal scott injured.~~

10/1 Status – Completed – BOF to be held in Tutorial slot at Nov 2019 Plenary to address topic.
2. Assess 802 Plenary opening / closing agendas for time slot to enable chairs to give brief update of WG activities (J. Messenger, P. Nikolich, J. D'Ambrosia)
~~3/19 Status – in process – tied to Item #1~~
~~6/19 – in process – tied to Item #1. Exploring adding more business to consent agenda to add time.~~

ec-19-0085-07-00EC, Action Item Summary

Updated 01 Oct 2019

10/1 Status – Completed - allocating time during 802 opening/closing EC meeting for broad WG updates is not feasible, 802 EC members must rely on WG/TAG reports

Nov 2018 Opening

Item 7.02 - Nikolich / Stanley / Parsons / Holcomb –

- Status – Nikolich spoke with IEEE-SA Staff about getting a report at every plenary on Global Policy Activities with Karen McCabe. (It is unclear if she is still the primary contact – given recent IEEE-SA Reorganizations). Goldberg to get update on update.
 - ~~○ 3/19 Status – in process~~
 - ~~○ Action Item was clarified “Global Policy Activities” to “any public policy activities”. Assigned to Goldberg / Nikolich.~~
 - ~~○ 6/19 – all public policy documents are approved online. Link sent online. (Goldberg to forward link) Drafts are not available.~~
 - ~~▪ Nikolich to work McCabe to find out what is available that is in draft.~~
 - ~~▪ Per Nikolich – SA President – In process documents are not publicly available. It was suggested they should be shared with standards members.~~
 - ~~▪ Action – Nikolich to request status on public policy updates from SA President through Karen McCabe going forward.~~
 - 10/1 Status – Complete - visibility to in process Global Public Policy Committee activities -- has proven to be infeasible, the only way to obtain this is for someone from 802 to engage in GPPC and report status to 802.

Nov 2018 Closing

Item 4.03 – Marks –

- Continue discussions noted in ec-18-0233-00-00EC in rules meetings.
- Status – in progress.
 - 3/19 Status – in process
 - 6/19 Status – in process

Item 8.047 - James Gilb, Chair, Rules Committee,

- Further address topic of confirmation / election of Vice-Chairs.
- Status – in progress. Gilb to straw poll on reflector regarding this topic.
 - 3/19 Status – in process. To be completed 3/11/19.
 - 6/19 Status – It was decided to keep the current process, and was submitted to AudCom
 - 10/1 status - completed

February 2019 Teleconference Action Items

Action Items

- Item #3.0 Goldberg Provide timeline on potential Mentor replacement
- 3/19 Status – in progress. Update expected 3/15.
 - 6/19 – no update to share at this time. Update expected for July Plenary.
 - 10/1 – Note – David Law thinks that the legacy system that supports IMAT and Mentor will be maintained until at least Aug 2020.
- Item 7.01 Shellhammer 802.19 should provide 802 EC with a recommendation on Coexistence Assurance Process by July 2019 Plenary
- 3/19 Status – in process. Initial proposal to be discussed by Agenda Item 6.04.
 - 6/19 Status – update to be provided at July Plenary Opening EC Meeting
 - 10/1 update provided at July Plenary, and an update will be provided at the Nov Plenary, based on 802.19WG Vote of document.
- Item 7.03 Parsons Ensure crosslinking pointers to the legacy and new document areas are implemented for OMNIRAN and Privacy Groups.
- 3/19 Status – in process. The EC folders were closed to new contributions. New folders in appropriate 802.1 projects to address these topics have been opened.
 - 6/19 – Links from new document area to Mentor area completed. From Mentor area to new area in process. Messenger needs privileges.
Messenger to work with Rosdahl to get text updated.
 - 10/1 – completed by Rosdahl

Chair noted he would like to add action Item

3/11 All WG Chairs / TAGs – refresh Working Group / TAG Websites.

6/19 –802.1, 802.3, 802.11, 802.15, 802.18, 802.22 are up to date. Remaining WG's (802.19, 802.21, 802.24) to report in July.

10/1 Status update - .19 complete, .21 complete, .24 completed. 802.22 needs updated since it has been hibernated.

Mar 2019 Opening

- 5.11 Mody Socialize potential EC Study Group formation on Spectrum Sharing via email reflector
- 6/19 – not started.
 - 10/1 – complete and Mody to move conversation to appropriate group.
- 6.03 Zimmerman Provide update on July Plenary Financials for June 4 EC Teleconference.
- Brief update – verbal
 - Not seeing a substantial increase in expenses for July. Currently looking at the budget, looking at a projected smaller loss for July – approximately \$220K.

10/1 – Larger loss due to contractual expenses (30K Euros) expected. Further update expected before Nov Plenary.

7.05 Holcomb

Request volunteer to interact with ITU-R

6/19 Status – Planned discussion amongst key individuals to identify plan on how to better interact with ITU-R on a more ongoing/consistent basis. Update expected at July Plenary.

10/1 – updated document to be sent to EC Reflector by Holcomb.

9.03 Goldberg

Provide updated IEEE-SA Solutions & 802 EC Update Report

6/19 Status – July

10/1 – Completed via teleconference with newmann (Aug xx)

Mar 2019 Closing

4.022	Gilb	Hold conference calls to resolve LMSC OM changes. 6/19 Status – in progress – update expected at July Plenary 10/1 - complete
4.05	Stanley	Prepare rules changes governing WG Chair expenditure authorizations. 6/19 status – Gilb to work with Dorothy. 10/1 – completed. No further action.
8.042	Marks	Provide recommendation regarding consistent Working Group Names at July 2019 Plenary. 6/19 in process

June 2019 Teleconference Action Items

Item	Responsible	Description
	Clint Chaplin	Provide update of meeting to Subir Das 10/1 – completed.
1.021	Yvette Ho Sang	Review Section 4 of IEEE-SA statement to see if an update is necessary. Deliverable TBD. 10/1 – completed via discussion.
1.021	Yvette Ho Sang	Provide a location for central location of IEEE FAQ and statements. Completed – no location to be provided.
1.021	John D’Ambrosia	Update 802 webpage with link to central location provided by Ho Sang Complete – no location provided.
7.01	James Gilb	Review 2018 checklist, posted in Audcom section of myproject. Update in July. Complete
7.02	John D’Ambrosia	Update motion template file. Completed – 7/8/19 - https://mentor.ieee.org/802-ec/dcn/16/ec-16-0170-04-00EC-802-ec-motion-template.pptx
9.00	Jay Holcomb	Send presentation regarding reciprocal credits to 802 reflector for discussion. 10/1 – completed.
9.00	James Gilb / Jay Holcomb	Continue discussion on reflector regarding reciprocal credit 10/1 – completed – satisfied.

July 2019 Opening

5.13	Nikolich	Provide meeting information to recording secretary for next proposed teleconference for updating Task Force meeting webpage. 10/1 - completed
5.13	Nikolich	Schedule conference call in approximately two weeks to discuss IEEE-SA tools update 10/1 completed
5.14	Nikolich / Rosdahl	Set up doodle poll regarding availability for noted conference call. 10/1 completed
5.14	Zimmerman / Thompson / Marks	Draft note stating 802 preference with respect to the transition and to have ready for consideration by the EC at the Friday meeting. 10/1 - completed
6.011	Law / Marks / Gilb	Draft 802 Chair Ombudsman Guidelines for consideration at October EC call 10/1 - pending

9.03	Goldberg	Report EC feedback to IEEE-SA 10/1 - complete
10.00	Marks	Set up IMAT attendance tool for opening EC meeting until 10:30am. 10/1 - complete

July 2019 Closing

4.023	Law	Work with Stanley, Thompson, Goldberg to generate text to socialize proposed text. 10/1 – pending. Update expected by Nov Plenary (Update action item description)
8.043	Zimmerman	Organize call in September timeframe to discuss 802 financial planning ad hoc 10/1 – pending. Call to be organized after finalization of Vienna finances.

Oct 2019 Teleconference Action Items

8.01	Goldberg	Send Gilb responses from Audcom to allow consideration at Nov Plenary
8.04	Law	Provide update on procedure for allocation of Framemaker licenses.